

# CONDITIONS OF ENTRY: JUNIOR STATE CUP

TO BE READ IN CONJUCTION WITH THE 2024-25 NSWTA GENERAL CONDITIONS OF ENTRY

# 2025 NSWTA Junior State Cup Conditions of Entry

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### **SECTION 1: IMPORTANT DATES**

### Monday, December 16

• Referee Nomination Form Opens

### **Monday, January 13**

- Referee Nomination Form Due
- Referee Pool Applications Open

### Wednesday, January 15

- Team and Team Management Nomination Forms sent to Affiliate Coordinators
- Online Referee Registrations Open

### Monday, January 20

- Team and Team Management Nomination Forms Due
- Player Pool Applications and Requests Open

### Wednesday, January 22

- New & Imported Player Forms Due
- Player Rosters Due
- Statuary Declaration Form Due
- Un-financial and Suspended Player Lists Due
- Working with Children Protection Form and Verification Receipts Due (please see website on how this must be submitted)
- Team Uniform Design (Players and Team Management) Due

### Monday, January 27

- Player and Team Management Online Registrations Open
- Player Pool Nominations Close

### Friday, January 31

- Field Map sent to Affiliate Coordinators
- Draft Draw released on the event website
- Referee Pool Allocations confirmed to Affiliates
- Player Pool Confirmation sent to Affiliates

### Monday, February 3

• Online Player, Team Management and Referee Registrations Close

### February 14-16

• Southern Conference Competition

### February 21-23

• Northern Conference Competition

### Sunday, March 2

• Junior State Cup Finals Day

## **SECTION 2: JUNIOR STATE CUP ENTRY INFORMATION** 2.1 Nomination Closing Date The closing date for Referee Nominations is Monday, January 13. The Team Nomination form will be sent to affiliates on Wednesday, January 15 - once all Referee Nominations have been verified. Team and Team Management Nominations are due by Monday, January 20. Late nominations will only be accepted at the convenience of the competition. Incomplete nominations will be advised to Affiliates and only accepted when properly completed in accordance with NSWTA requirements. 2.2 Nominations & Entry Fees There are a number of important details that are necessary for this process to be completed: Teams the Affiliate are entering into the competition. • Qualified Referees for each team and details (Name, Mobile, and Email), plus one additional referee from your Affiliate (For Example 2 teams = 3 Referees). • If you are attending the event as a referee coach and are also nominated as a referee, this nomination will not be accepted • If you are attending the event as part of the referee's panel and are also nominated as a referee, this nomination will not be accepted. The Individual Registration process will be via MySideline - team registration links will be sent to Affiliate Coordinators. The fees for the 2025 Junior State Cup are as follows: • Individual Player Registration: \$122.00 incl. GST per player • For ACT Affiliates, the Individual Player Registration fee will be \$137.00 incl. GST per player • Any late registration requests post the closing date are at the discretion of NSWTA. All registrations post Monday, February 3 will be charged \$137.00 incl. GST per player All interstate referees will need to be nominated for the Referee Pool. Once nominated for the Referee Pool, if an interstate referee is not allocated to an Affiliate, and still wishes to attend JSC, the fees are: \$300.00 for an interstate Referee NOT requiring accommodation. • \$430.00 for an interstate Referee requiring accommodation. o must have an endorsed email from the State Body they represent and have completed this LINK 2.3 **Dates of Competition**

The start date of the Southern Conference tournament is Friday, February 14.

- Friday 14<sup>th</sup> February Day One of the Competition
- Saturday 15<sup>th</sup> February Day Two of the Competition.
- Sunday 16<sup>th</sup> February Day Three & Final Series of Competition.

The start date of the Northern Conference tournament is Friday, February 21.

• Friday 21<sup>st</sup> February – Day One of the Competition

- Saturday 22<sup>nd</sup> February Day Two of the Competition.
- Sunday 23<sup>rd</sup> February Day Three & Final Series of Competition.

### The State Final will be held on Sunday, March 2.

### 2.4 Divisional Categories

Players MUST be born between the below dates to be eligible for their age division.

U10	McCall Cup/Tirado Cup	DOB 1/1/2015 - 31/12/2019
U12	Zabielo Cup/Vassallo Cup	DOB 1/1/2013 - 31/12/2017
U14	Yiangou Cup/Taylor Cup	DOB 1/1/2011 - 31/12/2015
U16	Wall Cup/Toohey Cup	DOB 1/1/2009 - 31/12/2013
U18	Galea Cup/Rose Cup	DOB 1/1/2007 - 31/12/2011

There MUST be at least five (5) teams to make a category.

If there are less than five (5) teams nominated, then those teams will join with the next closest category, for example:-

Boy's 16's - Boy's 18 Girl's 14's - Girl's 16

All nominations and documents can be found on the <u>Junior State Cup Event Webpage</u>.

### 2.5 Venues

The Venue for the 2025 Junior State Cup (Southern Conference) will be **Jubilee Park & Conolly Park Precinct, Bourke Street, Wagga Wagga.** 

The Venue for the 2025 Junior State Cup (Northern Conference) will be **Lady Cutler Oval**, **Macquarie Street**, **Dubbo** 

The Venue for the 2025 Junior State Cup Final will be Waterworth Park, Tempe.

### 2.6 State Final

The State Final will be held on **Sunday, March 2** at **Waterworth Park, Tempe.** 

The structure of the State Final will consist of the winners of both conferences meeting in a best of 3 series.

### 2.7 | Affiliate Coordinator & Team Management Requirements

Affiliate Coordinators and Team Management personnel must be registered members within the NSWTA Affiliate they represent (in the current or previous park competition).

The minimum accreditation required is as follows:

### **Head Coaches**

10's, 12's, 14's Divisions: TFA Coaching Foundation (Level 1) Accreditation / Play by the Rules / Safeguarding Children and Young People in Sport Induction (Sport Integrity Australia).

16's and 18's Divisions: TFA Coaching Talent (Level 2) Accreditation / Play by the Rules / Safeguarding Children and Young People in Sport Induction (Sport Integrity Australia).

### **Assistant Coaches**

All Divisions: TFA Coaching Foundation (Level 1) Accreditation / Play by the Rules / Safeguarding Children and Young People in Sport Induction (Sport Integrity Australia).

### Manager

Play by the Rules Online Training / Safeguarding Children and Young People in Sport Induction (Sport Integrity Australia).

It is a requirement that each Affiliate keeps adequate records of Team Management Accreditations including;

- Coaching Accreditation
- Play by the Rules/Sport Integrity Australia Certifications
- Working with Children Check

Affiliate Personnel are required to complete the following components from the learning portal at: <a href="http://www.playbytherules.net.au">http://www.playbytherules.net.au</a>

- Child Protection: All Team Management & Affiliate Coordinators
- Harassment and Discrimination: All Team Management & Affiliate Coordinators
- Complaints Handling: Affiliate Coordinators

All Junior State Cup team management personnel are required to undertake the Safeguarding Children and Young People in Sport Induction. This is available via <a href="https://example.com/news/news/">The NEST.</a>

It is part of our sports commitment to provide a child safe environment in conjunction with Touch Football Australia and is part of the Sport Australia policies that we are bound by.

If your Affiliate has unqualified Coaches, please do not hesitate to contact:

### NSWTA Technical Administration Assistant: technical@nswtouch.com.au

Affiliate Coordinators are reminded to advise all Team Management/Players/Officials that all NSWTA tournaments are governed by the Unaffiliated Rule below:

"IF A PLAYER, REFEREE, OFFICIAL ETC. PARTICIPATES IN AN UNAFFILIATED COMPETITION, REGARDLESS OF WHETHER THEY ALSO PLAY IN AN AFFILIATE COMPETITION, THEY WILL BE INELIGIBLE TO PARTICIPATE IN A NSWTA OR TFA TOURNAMENT FOR A PERIOD OF 12 MONTHS".

### 2.8 Referee Nomination

The referee nomination must be completed by **Monday**, **January 13**.

Affiliate Responsibilities of Referee Nominations:

- Affiliates are required to nominate a minimum of one (1) referee per team nominated PLUS one (1) Extra Referee. This equates to one additional referee compared to that of teams the Affiliate has entered. i.e. 3 teams = 4 Referees
- Nominated referees must be officiating at the Affiliate they wish to represent
- Nominated referees must be of the standard of the Junior State Cup competition
- Nominated referees must have at least 12 months of practical refereeing experience before attending the Junior State Cup
- Accommodate their nominated referees

### Referee Responsibilities of Nomination:

- Must be 14 years or older
- Must have a minimum of Level 2 Referees accreditation
- Be available all three days of the competition
- Referees already attending as Panel and will not be officiating will not be included in a club's numbers
- Complete the individual referee's registration by Monday, February 3

 Referees cannot be Playing, Coaching, Managing, Selecting or involved in any other capacity. All referees first priority must be refereeing games they are appointed to

If the referee's nomination is not completed within the timelines set out in this document, team nominations will be rejected. During the verification process, if a referee is unaware that they have been nominated by the Affiliate, the Affiliates team nominations will not be accepted.

### Referee eligibility:

Nominated Referees must be participating in the Affiliate they wish to represent. If
no evidence is shown that the nominated Referee participates at the nominated club,
the Affiliate will be required to find a replacement. If no replacement is found,
NSWTA will allocate a referee via the Referee Pool.

### 2.9 | Referee Pool

As previously advised, NSWTA will be adopting the Referee Pool for those Affiliates who do not meet referee compliance.

Affiliates will be able to borrow referees from within their cluster and region. This will still require the payment to the providing affiliate/referee that are providing for the shortfall; however, no strike will be incurred for the Affiliate acquiring the referee via this process.

Under the updated policy, Affiliates will receive one (1) strike per event rather than one (1) strike for every referee short at an event. The cycle for returning to zero strikes is to be three (3) consecutive events at full compliance. Should all 5 points be exhausted, the affiliate will be placed under a limit on the number of teams they can enter into the next NSWTA event.

If an Affiliate is allocated a referee via their Cluster/Region/broader Referee Pool and advises NSWTA that they no longer require the referee - post the Referee Pool being finalised, the Affiliate will still be required to make the payment associated with acquiring the referee.

N.B. due to alterations being made to the 5-strike policy, all Affiliates will begin the 2024/25 representative season at zero (0) strikes.

**Click here for further information.** 

### 2.10 | Individual On-Line Registration

The individual registration process will be open and available via Mysideline once nominations have closed.

Refunds: Any player who withdraws will be in consideration for a full refund of their registration. This must be via written correspondence to the Events Manager by **Friday, March 14** (No applications will be accepted after this time).

### 2.11 | Team Numbers

In the Under 10's Division teams are required to register **12 players**. Affiliates will be invoiced for missing players up to and including the 12th player in each team.

The only personnel allowed in the Sub Box will be the **twelve (12) players** participating in the game; the Coach, Assistant Coach, and the Manager who are nominated by the Affiliate. That is a **maximum of fifteen (15) people**.

In the Under 12's, 14's, 16's & 18's Divisions, teams are required to register **14 players**. Affiliates will be invoiced for missing players up to and including the 14th player in each team.

The only personnel allowed in the Sub Box are the **fourteen (14) players** participating in the game; the Coach, Assistant Coach/s, and the Manager nominated by the Affiliate. That is a **maximum of eighteen (18) people**.

For all divisions at the Junior State Cup, teams are only permitted to have one Manager in their Sub Box.

Authorisation from NSWTA must be gained prior to the event for any other person(s) to be in the sub-box area (including extra officials such as a certified medical professionals).

Under 10 division will be playing (5) five-a-side. Under 12 – 18 divisions will be playing (6) six-a-side.

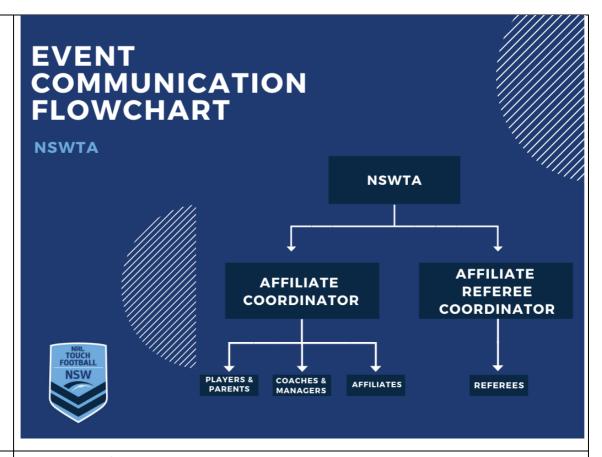
### 2.12 | Communication

<u>Enquiries for all teams must be made by the Affiliate Coordinator.</u>

Each Affiliate must appoint an Affiliate and Referee Coordinator. All correspondence and dealings must be made through these Coordinators. All communication with Affiliates and Teams will be through the email addresses provided.

To further enhance the communication links, it is recommended that all Affiliate Coordinators, Team Management, Players, and Referees utilise the NSW Touch smart phone free app. This is available via the Google Play Store & Apple App Store.

It is the responsibility of the Affiliate Coordinator to ensure Coaches and Managers are informed of any changes when notified by NSWTA and that they are conversant with these Conditions of Entry and the General Conditions of Entry for all NSWTA Events.



### 2.13 | Interstate Players

Any team is allowed a maximum of 5 interstate players. These are players who reside outside of NSW that qualify as interstate players under clause 3.1.1, 3.1.2 & 3.1.3 of the General Conditions of Entry, however, choose to represent another State or Territory other than NSW.

The exemption to this clause is where a former NSWTA State representative has now moved interstate. N.B These players must still meet all the eligibility clauses in 3.1.1, 3.1.2 & 3.1.3 of the General Conditions of Entry.

### 2.14 | Technical Assistance

Any Affiliate that wishes to obtain information about referee courses, please contact your Regional Referee Director or NSWTA Technical Administration Assistant:

will.hickey@nswtouch.com.au

Information regarding upcoming Technical Courses can be found here:

nswtouch.com.au

	SECTION 3: EVENT OPERATIONS	
3.1	Control of the Event	
	The Event Manager in conjunction with the Business Operations Manager, General Manager & NSWTA Board will be in charge of all matters relating to the Tournament. Any matters not covered in the General Conditions or Tournament Conditions will be determined by the above NSWTA Officials and their decision will be final.	
3.2	Weather	
	In the case of weather impacting this event NSWTA will utilise the powers set out in Clause 11.26 of the NSWTA General Conditions of Entry. If any change shall occur each team will be emailed and will receive a notification via the NSW Touch Smartphone App. Information will also be placed on the NSWTA website, NSW Touch Football Facebook and Instagram Accounts.	
3.3	Match Results	
	Match results will be updated on MySideline at the completition of each round. They can also be viewed on the "NSW Touch" Free smartphone application, by clicking results.	
3.4	Competition Points	
2.5	For all divisions the following applies: Win 4 points Draw 2 points Loss 0 point Forfeit -2 points Bye 0 points  Forfeited games 5-0  Scoring - Round Matches During the round matches, 1 point per touchdown will be awarded.  Scoring - Finals Series Matches Due to the sudden death nature of finals and the wish to avoid drop-offs causing lengthy delays from junior players' lack of experience within the game, a 3-2 touchdown system will be used in the final series. That is, the first team scoring a touchdown will be awarded 3 points. Any touchdown scored after that will be awarded 2 points each.  Referees will circle the first Touchdown scored on the card (3 points).  N.B. Team managers are to sign the scorecards at the completion of each game.	
3.5	Affiliate Championship Points	
	Winners 20 Points Runners up 15 Points Semi Finalists 10 Points Quarter Finalists 7 Points Round of 16 5 Points	
3.6	Game Duration	
	Round Matches Round matches will be 25-minute touchdown turnaround format.	

### Finals Series Matches

All matches will again consist of a 25-minute touchdown turnaround format.

### Drop Offs - U14 to U18 Divisions

In the U14, U16 and U18 Age Divisions, a 0 - 0 draw in any Final Series match will result in the drop off system being used to decide the winner of that match.

### No Drop Offs – U10 to U12 Divisions

There will be no Drop-offs in the U10 and U12 Final Series matches.

If the game is a nil-all draw 0 - 0 the following is used to determine the winner:

- the higher ranked team on the ladder, if equal,
- the team with the most points from the round games will progress, if equal,
- the touchdown difference, if equal
- percentage will be used.

In the case where teams are still equal but pools are not of an equal number than an average of Points per game, Score Difference per game & Percentage per game will be used to assist determination.

### Grand Finals - U10 to U12 Divisions

If the Grand Final is drawn for U10-U12, both teams will be declared joint champions.

### 3.7 Trophies

Awards will be presented to:

- Medallions for the winners and runners up.
- Affiliate Championship.
- Finals Referees (Medallions only)
- Player of the Final

### 3.8 Presentations

Southern Conference Presentations will be held on Sunday, February 16

Northern Conference Presentations will be held on Sunday, February 23

### 3.9 Draw Format

The final format will not be decided until all team nominations are received.

### 3.10 Medical

The Medical Team will comprise of a Doctor, Physiotherapists & Sports Trainers.

The Medical Team can provide preventive strapping at a cost.

For insurance requirements, please report all injuries to the NSWTA Medical team and take away a copy of the incident report.

### 3.11 Movement of Players Between Divisions

In this competition, players are <u>unable</u> to move between divisions nor change teams within any Affiliate at any stage throughout the competition.

3.12	Finals Eligibility			
	A player must have played a minimum of one (1) round game to be eligible for the final series. Any players not fulfilling the criteria due to extenuating circumstances must make a written application to the Event Manager for consideration no later than <b>Friday, February 7.</b>			
3.13	Team Registration Form			
	Player Rosters are required to be submitted by <b>Wednesday</b> , <b>January 22</b> .			
	Affiliate Coordinators will be given access to their Player Rosters via Google Sheets, and will be required to make adjustments to their rosters via this sheet. Managers will be required to sign off on their rosters at Ball Pick Up.  This is to confirm that all names and player numbers are correct. Incorrect information or non-compliance will need to show cause as to why the individual team is not <b>deducted 2 competition points</b> .			
3.14	Rules			
	The NSWTA conduct events under the auspices of the Touch Football Australia 8th Edition rule book.			
	Please refer to NSWTA Rules, Variations & Adjustments outlined as follows:			
	<ul> <li>Mutual Respect Policy – All participating members of the 2025 Junior State Cup (including Players, Coaches, Referees, Selectors, Officials, and spectators), have an obligation to be conversant with this protocol.</li> <li>NSWTA Youth Coach and Team Management Policy</li> <li>Representative Players Parents Policy and both the NSWTA and TFA Member Protection Policy. This is explained in full detail under clause 12.4 in the General Conditions of Entry.</li> </ul>			
	N.B. These can also be found under <b>Section 12: Rules</b> within the General Conditions of Entry.			
3.14.1	Please refer to Section 12 of the General Conditions of Entry for the rules of NSWTA Events.			
3.15	Send Offs			
	Any player sent from the field for the remainder of the game will receive an automatic two (2) match suspension unless NSWTA considers further action be taken under the NSWTA Disciplinary Suspension Guideline process.  Any player who receives two "periods of time" throughout the tournament (not in the same game), will also receive an Automatic one (1) match suspension. Every subsequent period of time will receive an automatic one (1) match suspension  For more information, please view the "General Conditions of Entry" and specifically sections 12.3.2, 12.4, 12.5, 12.6			

# Tents will be located at the preference of the Event Manager in conjunction with the supplier to best utilise the space available along with the size & timing of the erection of the tent. Tents are to be kept in a tidy manner throughout the duration of the event. If an Affiliate wishes to erect a tent or Shade area they will need to notify NSW Touch Football before doing so. Placement of these structures will need to be confirmed by NSW Touch Football Tournament Staff before erecting. Any Tent/Shade Structure placed in an area that is deemed to be dangerous without consent of a NSWTA Staff member will be asked to remove the structure. This will be done by those responsible for the structure. Gas and Naked Flame (Hot Coal) BBQs are not allowed at any venue where NSWTA conducts Events.

Overnight Camping is not allowed in Affiliate tents or onsite during the event.

# SECTION 4: WORKING WITH CHILDREN

### 4.1 Working With Children Check (WWCC)

In June 2013, significant changes were introduced to the Child Protection and Working with Children requirements which apply to all touch football clubs, affiliates, regions, and their members.

The purpose of these changes by the NSW State Government is to improve the safeguards and child protection processes that help to keep touch football safe and enjoyable for all participants. All clubs, affiliates, and regions must now comply with the new legislation and implement these requirements within their membership.

The Working With Children Check (WWCC) is a legal requirement that applies to persons who work or volunteer with children (U18). It checks the background of persons who work or volunteer with children in sport clubs, schools, childcare centres, community groups, churches and other organisations. Once you obtain a WWCC you are issued with a WWCC Clearance Number that proves you are cleared to work with children.

Each Affiliate must register as an employee, have all Coaches and Team Management personnel undergo the prescribed check and verify all before sending this documentation through to NSWTA.

The NSWTA supports a child-safe culture with values and practices that guide the attitudes and behaviour of all staff, volunteers, and members. We have taken steps concerning policy in this regard. You will find this under our <a href="NSWTA Youth Coach and Team Management Policy">NSWTA Youth Coach and Team Management Policy</a>. As an Affiliate, you must ensure that all your Officials and Team Management have access to this policy and read and understand it.

Affiliates are reminded that they are required **UNDER LAW** to clear all checks and keep records of those engaged in child-related work (all team management). **You can be fined up to \$11000 per breach.** 

Unfortunately, some affiliates in the past have not undertaken the correct processes in undertaking these checks and have been found to provide us with false information. As a Child Safe Organisation, should you have not provided the required WWC checks by the due date, the NSWTA will be forced to reject your Team Nominations.

It is a legislative requirement that we as the SSO ensure that our members are abiding by the law that is in place and governed under the auspices of the Office of the Children's Guardian.

### 4.2 Guardianship

In some instances, persons under the age of 18 will attend NSWTA events. In understanding our expectations around your role and responsibilities we provide Affiliates with some additional information related to legal guardianship. This communication contains general advice only and does not consider individual objectives, circumstances and or a legal view. The information contained in this communication is only to offer some additional information on this particular area and individual research and advice should be sort for your personal circumstance.

Guardians - A guardianship is a legal right given to a person to be responsible for the food, health care, housing, and other necessities of a person deemed fully or partially incapable of providing these necessities for himself or herself.

What Are a Guardian's Duties?

The guardian makes decisions about how the person lives, including their residence, health care, food, and social activity. The guardian is intended to monitor the person, to make sure that the person lives in the most appropriate, least restrictive environment possible, with appropriate food, clothing, social opportunities, and medical care.

Communication with the Parents

Ensure you are informed of any medical concerns, including food allergies. In addition, you'll need to agree on things like sleeping arrangements, the administration of over-the-counter medications, and procedures for contacting the parents in an emergency.

Information provided and acknowledged from the following website:

https://www.nsw.gov.au/legal-and-justice/financial-management-and-guardianship-orders/guardianship-orders

### 4.3 Supervision of Under Age Participants

Affiliates are responsible for the direct supervision of any player or official who is under the age of 18 years. All steps should be undertaken by an Affiliate to protect these persons from all forms of harassment. This includes ensuring that:

- These minors must be made fully aware of the NSWTA Code of Conduct.
- All Officials comply with the Relevant Child Protection laws.
- That when travelling to, during and from the Tournament all care is taken to supervise minors.

### 4.4 NSWTA Representative Player Parent/Guardian Code of Conduct

The New South Wales Touch Association (NSWTA) along with the national body, Touch Football Australia (TFA) are committed to upholding our core values and create a safe, fair and inclusive environment for everyone associated with our sport. Our commitment is to ensure that every person involved in our sport is treated with respect and dignity and protected from discrimination, harassment and abuse.

All players when they register automatically acknowledge and sign the code of conduct form that outlines the expectations of players, coaches, parents and supporters. By signing

this document, you acknowledge that you will comply with its content and submit to the NSWTA's jurisdiction.

# **SUMMARY NOTE**

This is only a summary of the 2025 Junior State Cup – Southern & Northern Conference Conditions of Entry.

All Coaches and Managers should also be fully conversant with the <u>2024-25 General</u> <u>Conditions of Entry</u> for all NSWTA Events.

Please inform your coaches of their requirements for the 2025 Junior State Cup.